

CHILDCARE FEE AGREEMENT

The following agreement is made between:

| | | |
|---------------------------------|-----------|-----------|
| Parent's/Guardian's Name: | | |
| Parent's/Guardian's Name: | | |
| Child's Name: | | DOB: / / |
| Address: <small>Street:</small> | | |
| City: | State: | Zip: |
| Phone: <small>Home:</small> - - | Cell: - - | Work: - - |

And

Teddy Bear Care L.L.C.

4556 N. Preston Dr.

Prescott Valley, AZ 86314

Phone: **928-775-4673** FAX: **928-772-0087**

Regular Fee and Payment Requirements

Rates: **Infants:** *Daily and weekly rates only*

\$30.00 per day (\$28.50 for additional infant)

- Minimum (3) three days/week

Children ages One and Two,

\$3.15/hr. for 6 hours or less (\$3.00/hr each additional child),

\$3.00/hr. for 7 hours or more (\$2.85/hr. each additional child).

- Minimum \$13.00/day, (2) two days/week

Children ages Three and up,

\$3.00/hr. for 6 hours or less (\$2.85/hr each additional child),

\$2.75/hr. for 7 hours or more (\$2.60/hr. each additional child).

- Minimum \$12.00/day, (2) two days/week

Note: Additional Children must be Siblings or live in the same home.

All non-toilet trained children are charged the same rate as One and Two year old children.

Other Fees and Responsibilities:

- Upon enrollment the following fees are due before the child is admitted:
 - The registration fee: \$40.00
 - The first weeks charges
 - Last week deposit (deposit equal to one week's charges, minimum deposit \$50.00).
- Hourly rates are charged in (1) one hour increments.
- Partial hours are charged to the next full hour.
- All charges are due and payable in advance on the first day of service each week.
- Overtime rate: \$5.00 per 15 minutes (starting 1 minute after closing time).
- All additional charges from the current week of service are due and payable on the first day of service of the following week of service.
- DES subsidized children – Parents/Guardians are responsible for all fees not covered by DES including absents not covered by DES.
- There is a 50¢ fee per diaper/pull-up not provided by the Parent/Guardian.
- There is a \$1.50 fee for Breakfast and a \$2.50 fee for lunch or dinner when the Parent /Guardian do not provide the required meal.

Full Week, Full Day Specials

\$125.00 per week per child; Infant

\$105.00 per week per child; ages Three and up.

\$110.00 per week per child; ages One and Two.

- Fee covers (5) five days per week, up to (10) ten hours per day.
 - No discounts for absents.
- There is a \$3.00 per hour charge for every hour over (10) ten hours per day.
- No discount for additional children with this special offer.
- All non-toilet trained children are charged the same rate as One and Two year old children.
- DES subsidized children – Parents/Guardians are responsible for all fees not covered by DES including absents not covered by DES.
- All other regular fees and payment requirements apply.

Drop-ins welcome depending on available space. Rate: \$5.00 per hour, no multi-child discount with drop-in rate. (Child must be registered, all fees apply)

Payments can be made by Cash, Check, or Money Order. Late payments will be assessed a **late fee of \$10 per week** for payments not made during the week of service. Late payments may jeopardize your child's spot at the center. If a payment made by check is returned for **insufficient funds**, a **\$40 fee** will be charged and all future payments may be required to be paid in cash or with a money order.

Fee Refund Policy

All refunds will be made within 30 days of your child's last day in attendance, **no cash refunds**

No refunds will be given for the following reasons:

- Less than two (2) weeks' notice before your child's last day in attendance,
- Child removed from facility for discipline problems.

Receipts will be available on date of payment. Year-end statement will be provided upon request by the second week of January.

By signing this agreement the Parent(s)/Guardian(s) indicates their understanding of, and agreement with all policies, fees, and payment requirements of Teddy Bear Care. Only one Parent or Guardian needs to sign this form unless more than one person has joint custody of the child.

| | |
|--------------------------------|------|
| Parent's/Guardian's Signature | Date |
| Parent's/Guardian's Signature | Date |
| Teddy Bear Care Representative | Date |